

# TIDBURY GREEN PARISH COUNCIL

**Clerk: Mrs Charlotte Kirby  
Tidbury Green Parish Council  
Tidbury Green Village Hall  
Dickens Heath Road  
(On Tidbury Green School Site)  
Solihull  
West Midlands B90 1QW**

**E-mail: tidburygreenpc@googlemail.com  
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To: – Councillors M.Reohorn (Chairman), G.Thomas (Vice-chair), C.Farr, L.Waites, A.Higgins, and D.Edwards of Tidbury Green Parish Council.

You are hereby summoned to attend the Parish Council's Ordinary meeting to be held in Tidbury Green Village Hall on Wednesday 17<sup>th</sup> November 2021 at 7:00pm for the purposes of transacting the following business.

Charlotte L Kirby  
Clerk to the Council

Dated this 12th November 2021

**Please note that due to the large quantity of matters to discuss and the anticipated time for a number of key agenda items, some agenda items below, may be delayed until the next Parish Council Meeting. The agenda items that are highlighted in grey are those that may be delayed. However, if a member(s) of the public requests that any of these items be discussed the Parish Council will ensure that they are considered during the meeting.**

## AGENDA

- 1. Record of members present**
- 2. Apologies and reasons for Absence**
- 3. Declarations of Interest and Dispensations**
  - To receive Declarations of interest from councillors on items on the agenda
  - To receive written requests for dispensations for disclosable pecuniary interests
  - To grant any requests for dispensation as appropriate.
- 4. Tidbury Green's representation on Earlswood Lakes Stakeholders Group**  
Len Creswell to attend to discuss this agenda item.

## 5. Bromford Housing

- Neighbourhood coach (Jamie Dempsey), From Bromford Housing to attend to explain how Bromford manages their properties at Tidbury Heights.

## 6. Open Forum

- Parishioners of Tidbury Green are invited to address the Parish Council on any relevant matter for a maximum of three minutes.
- Consider opportunities for Parishioners to provide support on issues of concern.

## 7. To Approve the Minutes

- To approve the Minutes of the meeting held on 15th September 2021 (attached are unconfirmed).

## 8. To review and consider progress against actions as detailed on the Action Tracker (Previously Distributed) and if necessary consider any matters arising from minutes.

## 9. New National Code of Conduct.

- To read, understand and sign the revised Code of Conduct Form, to confirm that each Councillor will comply with the principles, standards and fundamentals of the approved Local Government Association Model Councillor Code of Conduct 2020, which has been configured in line with TGPC branding and layout requirements.

## 10. To consider the following planning matters

### New Planning Applications

- PL/2021/02682/PPFL – 95 Lowbrook Lane - **Objection -via delegated authority.**
- PL/2021/02424/PPFL – Holly Cottage, Braggs Farm - **No Representation -via delegated authority**
- Planning Application PL/2021/02599/MINFHO – 393 Tilehouse Lane - **No Response Submitted.**
- PL/2021/02561/PNCUDW – Bowyer Farm - **No Representation (However, conditions to Approval requested) -via delegated authority**
- PL/2021/02477/PPOL – Land Encompassing 146 and 150 Tilehouse Lane. **No Response Submitted.**

### Planning Decisions by Solihull Borough Council

- PL/2021/01450/MINFHO – 56 Fulford Hall Road. - **No Representation -via delegated authority – Approved.**
- PL/2021/01480/MINFHO– 117 Dewberry Road - **No Representation -via delegated authority – Approved.**
- PL/2021/00332/PPFL – 5 Houndsfield Lane – **No Response Submitted – Approved**
- PL/2021/02278/PPFL – Car Park at Earlswood Garden Centre - **No Representation – Approved.**
- PL/2021/01463/TPO – Trees and Hedges Lowbrook Lane - **No Response Submitted – Approved.**
- **Fulford Hall Road (Prohibition of Left Turn) 2020 – No Response Submitted – Approved.**

**Ongoing matters**

- PL/2021/01946/MINFHO – Tall Trees – Fulford Hall Road. **No Representation**  
PL/2021/01164/MINFHO – 259 Rumbush Lane - **No Representation -via delegated authority**
- PL/2021/00046/PPTREE – Open Space off Cherry Tree Drive - **Objection Submitted via delegated authority. Objection due to the absence of any evidence of damage/disease to tree.**
- PL/2020/02149/TPO – 25 Lowbrook Lane - **No Representation, provided that the tree works are carried out in a way that causes no long term damage. Submitted via delegated authority.**

**11. Regency Fields Development**

- To receive and discuss any further relevant updates.
- To discuss and receive updates regarding plans to install new Street lighting on new road junction with Pastures Drive & Lowbrook Lane
- Discuss and agree any further action to be taken

**12. Tidbury Heights Development**

- To receive and discuss any further relevant updates.
- Discuss and agree any further action to be taken

**13. Solihull Local Plan Review**

- To receive and discuss any relevant updates, including those from the ongoing Examination in Public (EiP) of the Local Plan Hearings
- Discuss and agree any action to be taken.
- Consider the recently circulated New Masterplan for the NEC Campus.

**14. Fulford Green: A new zero carbon community for Solihull**

- To discuss and receive any relevant updates.
- To agree any action to be taken.

**15. Brunning & Price – Tidbury Green farm – Pub**

- Consider latest communication received from Brunning & Price, regarding Tidbury Green Farm & the potential Pub

**16. Wood Lane / Lady Lane Parking Issues**

- To receive and discuss relevant updates, including those from Cllr.Reohorn regarding the ASB Working Party.
- Discuss and agree any further action to be taken

**17. Village Hall**

- To receive and discuss any relevant updates
- Review Tidbury Green Village Hall's Risk Assessment Programme
- To discuss and receive any update regarding invoice (111727) received from SMBC for works that they claim were undertaken several years ago, which the PC have in part disputed.
- To discuss the Banking mandate in relation to account signatories

**18. Financial Matters**

- Invoices Received – to consider for payment those items listed in November 2021 Agenda Appendix 1
- Payments Received – £Nil.
- Income and Expenditure Budget Year to 31 August, 30 September & 31st October 2021.
- To discuss and Approve the Banking mandate in relation to account signatories
- HSBC Safeguard Update
- Receive and discuss initial proposals from Councillors for objectives and expenditure on projects for the following financial year/ Consider a first draft budget and Objectives Statement
- Consider the need for a three year financial forecast
- Review use of deposit account.

**19. Community Infrastructure Levy (CIL) Funding**

- Consider responses to CIL consultation with Councillors. Discuss which 7 suggestions the Parish Council should focus on.
- To discuss and agree further actions required and next steps.

**20. Calendar of Actions**

- Review of documents for Chairman's Black Box
- Review Clerk's pay
- Review, consider & approve Complaints, Grievance & Disciplinary Guidance (TGPC Docs/ Complaints Folder.)
- Consider production of PC Disaster Recovery Plan (As agreed at February 2020 meeting – Minute 6.6)

**21. Over 60's Christmas Lunch**

- To receive an update.

**22. Arrangements for Christmas trees/ lighting**

- To discuss and agree plans.

**23. Personal Safety of Councillors and Officers**

- Consider guidance circulated by WALC, "Guidance for Safety of Local Councillors" & "Personal Safety for Elected Members".

**24. Disclosure & Barring (DBS) Checks**

- To consider whether any Councillors / Clerk should have a DBS check.

**25. Parish Council Vacancy / Appointment of Additional Councillor**

- To receive an update.

**26. Website Accessibility for Town & Parish Council Websites**

- To receive an update on work currently been undertaken to comply with new requirements.

**27. Parish Council Planning**

- Consider task distribution/ task owners document
- Consider allocation of meetings/ Meeting Owners
- Agree delegated authority for Meeting Owners
- Consider process for managing meetings and feeding back to full Council

**28. Flooding**

- To receive any relevant updates relating to flooding risks in Tidbury Green or ongoing flooding issues.

**29. Litter & Dog Waste Bins – Needed in Tidbury Green**

- To discuss this ongoing issue of being unable to secure any litter or dog waste bins in Tidbury Green.

**30. Litter Picking in Tidbury Green**

- To receive an update regarding the Local Litter Picking Initiative.
- Discuss and agree any further action to be taken

**31. Crimes/ Anti-Social Behaviour in Tidbury Green**

- Discuss and consider any recent crimes reported in the area.
- Consider options for reducing crime in the area.

**32. Neighbourhood Watch / Street Watch**

- To receive any relevant updates.
- Discuss and agree any further action to be taken.

**33. Update from Parish Clerk**

- To receive updates on progress and any relevant issues

**34. Correspondence**

- As listed in November 2021 Agenda Appendix 1.

**Date of the next meeting: Wednesday 8<sup>th</sup> December 2021**

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the meeting.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

# TIDBURY GREEN PARISH COUNCIL

## November 2021 Agenda Appendix 1

<b>Invoices Received</b>	<b>Invoice &amp; Cheque No.</b>
1. Clerk's Pay – September (C Kirby) - £856.40 Standard Contracted Hours (Excluding SO) - £648.80 Additional hours worked/pay Sept 2021- £207.60	Invoice No: 2021/96 Cheque No: 100594
<b>(Paid in advance of meeting)</b>	
2. Clerk's Pay – Oct (C Kirby) - £938.01 Standard Contracted Hours (Excluding SO) - £648.80 Additional hours worked/pay Oct 2021- £289.21	Invoice No: 2021/97 Cheque No: 1005
3. Clerk's costs (C Kirby) Sept - Oct £194.36 Printing, Phone, Zoom & Stationary Mileage.	Invoice No: 2021/96 Cheque No: 100598
<b>(Paid in advance of meeting)</b>	
4. Clerk's costs (C Kirby) Sept - Oct £751.59 Printing, Phone, Zoom, Stationary, Mileage & Newsletter Printing.	Invoice No: 2021/97 Cheque No:
5. Councillor M. Reohorn £25.00 – British Legion Remembrance Wreath & donation on behalf PC	Invoice No: 39 Cheque No:
6. HMRC - £ 1,101.46 (£706.79 - Employee Tax & NI - Deducted from Clerk's pay - £394.67 Employers NI (Paid in advance of meeting as a result of due date)	Invoice No: Quarter 2 Cheque No: 100597
<b>(Paid in advance of meeting)</b>	
7. SLCC – Annual Membership - £206.00 (£166.00 SLCC & £40.00 ALCC)	Invoice No: MEM126702-1 Cheque No:
8. CPRE – Annual Membership - £36.00	Invoice No: N/A Cheque No:
9. Tidbury Green Parish Allotment Association £459.00 (refund of payment for lawnmower from Portway Motors (As agreed Meeting on 26/09/2021 Minute No. 16.4	Invoice No: 17251 Cheque No:

10. Bell Computers - £30.00  
Install & Activate McAfee Total Protection  
17 months

Invoice No: J20289  
Cheque No: 100590

**CHEQUE CANCELLED \***

11. PKF Littlejohn £240.00  
Limited assurance review of Annual Governance  
& Accountability Return for year ended  
31 March 2021

Invoice No: SB20210580  
Cheque No: 100592

**CHEQUE CANCELLED \***

\*The two above payments (No's 10 & 11) were approved at the meeting on the 15th September 2021 – Minute 16.1. However due to unforeseen circumstances the Parish Council did not have 2 Councillors available who were on the banking mandate, signatory list. Therefore for a period of time the Parish Council were unable to make payments. As the above two payments were due, Councillor Graham Thomas made payment via bank transfer, from his personal account. As per payment 12, below the funds have been refunded to Councillor Graham Thomas, via cheque payment, as one of our Councillors who is on the signatory list had returned to provide the second signature. The Parish Council are currently taking actions to increase the number of Councillors who are included on the banking mandate.

12. Councillor G.Thomas £270.00  
Refund of payments made from personal account  
on behalf of the Parish Council –  
Payments to PKF LittleJohn & Bell Computers.  
(As Detailed above \*)

Invoice No: 2021/99  
Cheque No: 100596

**Cheque 100595 Cancelled due to error.**

**Payments received**

**Cheque & Bank Credit No.**

None

**November 2021 Appendix 1 invoices and payments approved as correct:-**

**Signed..... Date.....**

**Chairman**



## November 2021 Agenda Appendix 1

Correspondence:

(Those of particular note are in bold)

**September 2021**

1. Greenville Homes – email 14/09 – Street Naming Application Form (Circulated 16<sup>th</sup> September 2021).
2. SMBC – email 16/09 – Rebel Business School Event (Circulated 20<sup>th</sup> September 2021).
3. SLCC – email 17/09 – News Bulletin.
4. **SMBC – email 17/09 - Notification of Temporary Traffic Restrictions - Wood Lane, Earlswood - Road Closure - 27 Sept to 1 Oct 2021. (Circulated 22<sup>nd</sup> September 2021).**
5. **CPRE – email 18/09 - A big win for the countryside – Govt dropping some unpopular planning proposals. (Circulated 20<sup>th</sup> September 2021).**
6. Tidbury Green School 20/09 - Newsletter.
7. Member of Public – email 21/09 – Query about booking the Village Hall.
8. Solihull Ratepayers – email 22/09 - Solihull Ratepayers News Bulletin - September 2021(Circulated 22<sup>nd</sup> September 2021).
9. Tidbury Green School 23/09 - Newsletter.
10. **Parishioner – phone call 23/09 – Fulford Green & Roadworks Fulford Hall Road and Tilehouse Lane.**
11. WALC – email 23/09 - WALC Members Newsletter - 23rd September 2021.
12. **SMBC – email 23/09 - Notification of Planning Application PL/2021/02477/PPOL – Land Encompassing 146 and 150 Tilehouse Lane. (Circulated 30<sup>th</sup> September 2021).**
13. Parishioner – email 27/09 – Requesting Allotment Plot.
14. Parishioner – email 27/09 - Closure of the Causeway Earlswood. (Circulated 29<sup>th</sup> September 2021).
15. SAC – email 28/09 - SAC Agenda Meeting 7th October commencing 7.15pm
16. NALC – 29/09 – NALC Newsletter.
17. **SMBC – email 30/09 - Notification of Temporary Traffic Restrictions - Various Roads (Resurfacing) - Temporary Road Closures – Including Wood Lane. (Circulated 6<sup>th</sup> October 2021).**
18. Tidbury Green School 30/09 - Newsletter.
19. **SMBC – email 30/09 - Notification of Planning Application PL/2021/02561/PNCUDW – Bowyer Farm (Circulated 02<sup>nd</sup> October 2021).**

**October 2021**

20. **SMBC – email 01/10 - Parish CIL Spending Update (Circulated 21<sup>st</sup> October 2021).**
  21. SMBC – email 06/10 - Agenda for Planning Committee, Wednesday 13th October 2021, 6.00 pm
  22. **SMBC – email 07/10 - Notification of Planning Application PL/2021/02599/MINFHO – 393 Tilehouse Lane. (Circulated 15<sup>th</sup> October 2021).**
  23. **SMBC – email 07/10 - Notification of Planning Application PL/2021/02424/PPFL – Holly Cottage, Braggs Farm (Circulated 20<sup>th</sup> October 2021).**
  24. **CPRE – email 08/10 – Prime Minsters – Investing in Brown belt pledge. (Circulated 18<sup>th</sup> October 2021).**
  25. SLCC – email 11/10 – News Bulletin.
  26. HMRC – email 13/10 - Important information for employers
  27. **Solihull Mayor – email 14/10 Remembrance Sunday - 14 November (Forwarded to Mark Rehorn).**
  28. WALC – email 14/10 - WALC Members Newsletter.
  29. WALC – email 14/10 - Essential Training: Responding to Planning Applications - November 2021(Circulated 18<sup>th</sup> October 2021).
  30. SMBC – email 15/10 - Unauthorised Encampment in Solihull (Circulated 18<sup>th</sup> October 2021).
  31. **SMBC – email 18/10 - Notification of Planning Application PL/2021/02682/PPFL – 95 Lowbrook Lane (Circulated 23<sup>rd</sup> October 2021).**
  32. **WALC –email 18/10 - Upcoming Finance training 2021/2022 (Circulated 18<sup>th</sup> October 2021).**
  33. NALC – email 19/10 - NALC publishes new guide on website accessibility (Circulated 21<sup>st</sup> October 2021).
  34. **Zurich Insurance – email 23/10 - Tidbury Green Parish Council - Zurich Insurance Payment Confirmation.**
  35. SMBC – email 27/10 - Unauthorised Encampment in Solihull. (Circulated 27<sup>th</sup> October 2021).
  36. NALC – email – 27/10 – Newsletter.
  37. **Parishioner – 27/10 - DofE Volunteering (Circulated 27<sup>th</sup> October 2021).**
  38. SLCC – email – 29/10 - News Bulletin.
- November**
39. Mayor – email 03/11 - Remembrance Sunday - 14 November - further details (Circulated to Mark Rehorn - 3<sup>rd</sup> November 2021).

40. SMBC – email 03/11 - Agenda for Planning Committee, Wednesday 10th November 2021 (Circulated to Mark Reohorn - 3<sup>rd</sup> November 2021).
41. **Brunning & Price – email 03/11 Tidbury Green Farm (Circulated 3<sup>rd</sup> November 2021).**
42. SMBC – email 04/11 - Notification of P2P System Downtime and our ‘PO = Pay Policy
43. NALC – 05/11 - Chief executive's bulletin.
44. **SMBC – email 05/11- Notification of Temporary Traffic Restrictions - Rumbush Lane, Earlswood - 15 & 16 Nov 2021.**
45. Solihull Ratepayers – email 06/11 - Dickens Heath Village Remembrance Service - Sunday 14th November 2021 (Circulated 8<sup>th</sup> November 2021).
46. Neighbourhood Watch – email 08/11 – Newsletter. (Circulated 10<sup>th</sup> November 2021).
47. NALC – email 10/11 – Newsletter.
48. **Paul Thandi – email 10/11 - New Masterplan launched for the NEC Campus (Circulated 10<sup>th</sup> November 2021).**
49. **WALC – email 11/11 – Newsletter – including details of survey relating to Litter Fixed Penalties. (Circulated 11<sup>th</sup> November 2021).**

**Action Progress****Outstanding Actions carried over from previous meetings**

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Month	Minute No.	Action	Owner	Complete Date	Progress
Jul	17.1	Produce a list of all tasks that the Parish Council need to complete and identify any gaps where task owners need to be allocated.	CK		Draft produced for discussion at Oct 2019 meeting. <b>To be considered, amended and approved once the Parish Council have their new Councillors settled in post.</b>
Sep-19	15.5	Investigate how the PC goes about updating the bank authorised signatory mandate.	CK		To be discussed at May 2020 Meeting. Relevant Forms completed to make any required immediate changes. Cllr.L.Waites to be added to the mandate once the new Councillor is in post, so both signatories can be added at the same time. <b>26/05/2021 - Cllr.C.Farr to arrange and attend a meeting with HSBC.</b>
Sep-19	20.1	Contact SMBC and ask who supplies and empties litter and dog waste bins.	MR CK		Cllr.Reohorn attended the SMBC Localities Workshop, where Ken Hawkins advised that he could arrange this. Cllr Reohorn has sent requirements to Ken Hawkins. 26/02 Cllr.M.Reohorn reminded Ken Hawkins about his offer of including dog waste bins for Tidbury Green in the annual budget. Ken Hawkins advised that he would review this. Clerk to send a reminder to Ken H. Clerk emailed a reminder to Ken Hawkins on 23 March - No response received Request for additional bin for Dickens Heath Road - Opp School sent to SMBC - 28/08. Various emails, including progress update request sent from Clerk on 09/09/2020. Several emails between Ken Hawkins and PC regarding overflowing bins. The matter currently remains with Ken Hawkins. Later Ken Hawkins denied knowledge of agreeing to bins. <b>Feb 2021 - Borough Cllr James Butler is assisting the PC with trying to get litter/dog waste bins in TG. Awaiting copy of leaflet for residents. 26/05 - Cllr.M.Reohorn to chase this.</b>

Dec-19	6.3	Christmas trees at the entrance of Tidbury Heights & Regency Fields.	CF MR	<p>03/02/2020 - Cllr.M.Reohorn has wrote to the he Chief executives of both Miller Homes and Regency Heights to request that they install power supplies at the entrance to their developments, to allow the Parish Council to install and light Christmas trees during the festive period.</p> <p>05/02 Millers responded "I attach the plan for you to mark the location of the socket/supply. As discussed when in receipt of this we will do some work on the logistics/costs involved but until these are known I can't give an undertaking that we will be able to fulfil the request".</p> <p>26/02 Additional details and photograph of required location sent to Miller Homes by Cllr.Farr.</p> <p><b><u>Current Position Regency Fields - June 2021</u></b></p> <p>28/05/2021 - Cllr.Farr sent email to M.Gardner to ask of SMBC are happy with a low voltage "un-metered" supply coming off one of the lamps that will be passed to their responsibility. This approval is required prior to Millers been able to take any action.</p>
Jan-20	N/A	Review Working at Home Risk Assessment Requirements	CK	
Feb-20	9.1	Visit the Tidbury Heights Show Home to request that they install power supplies at the entrance to their Tidbury Heights development, to allow the Parish Council to install and light a Christmas trees during the festive period.	LW	<p>Councillor L.Waites liaised with Bellway Homes regarding the request. There was a positive response from Bellway, however they did raise a question regarding ongoing payment of the electricity for the power socket. Councillors agreed a response to the question, which Cllr.L.Waites will send to Bellway. Cllr.C.Farr will contact Paul Tovey from Solihull MBC to confirm that they will cover the minimal costs involved once they adopt the roads, for both Tidbury Heights and Regency Fields.</p> <p><b><u>Current Position Tidbury Heights -June 2021</u></b> - Cllr.L.Waites has chased Bellway on this matter on several occasions, but not received a response. Cllr.Waites advised that she believes that there is electrical wiring for the lights at the entrance of the development</p>
May-20	22.1	Once Covid 19 Restrictions are eased, add an agenda item for the next available meeting entitled "Delegated Authority - Review and consider removal of temporary Changes to delegated authority, due to Covid-19.	CK	
Nov-20	18.4	Purchase the Arnold-Baker on local Council Administration – twelfth edition, at a cost of £120.00.	CK	
Dec-20	15.3	Arrange a face to face meeting, with Saqib Bhatti MBE MP, for end of July / August 2021.	CK	

Dec-20	18.1	Update Colin Redmond-Lyon, of RL Business solutions Ltd, that the PC have considered and accepted his quote of £960.00 (Inclusive of VAT) for carrying out the Stage 2 remedial works that are required to resolve as many as possible, of the non-compliance items identified during the stage 1 assessment (of "The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018."). The work should be completed between April 2021 and August 2021 (Inclusive)	CK	Colin is currently working on this.
Mar-21	21.11	Complete a full review and update of the TGPC Disciplinary and Grievance Procedure, by the end of September 2021	CK	
Apr-21	5.2	Parking issues on Lady Lane and Wood Lane.	MR	<p>April 2021 - Cllr.M.Reohorn and the Chairman of Earlswood ASB and Traffic Issues Working Party, had a meeting with Paul Tovey, SMBC's Head of Highways Management, to discuss the ongoing issues. For Solihull MBC to assess whether priority action needs to be taken, with limited funding available, a number of things are required, including clearly documented evidence, of the issues. Therefore, for a period of time Local residents need to collect relevant evidence, including the following:-</p> <ul style="list-style-type: none"> <li>- Logging of reports to the police;</li> <li>- Logging of reports to SMBC;</li> <li>- Date and time stamped photographic evidence.</li> </ul> <p>Once the information is gathered it needs to be collated and analysed, to assess possible solutions. Paul Tovey (SMBC) advised that if the above evidence is produced and presented to him that he will aim to present it to the SMBC Cabinet Meeting on 11th November. He also advised that he would visit site during the busiest periods, i.e. sunny weekends to observe the issues himself.</p>

<b>Apr-21</b>	20.5	Produce an action plan, detailing GDPR requirements, detailing areas of full compliance, progress made and further actions required. This should be produced and Submitted to the July 2021 Parish Council meeting, for consideration. At this point the Draft TGPC GDPR Policy should be revisited.	<b>CK</b>		<b>WIP</b>
<b>Jun-21</b>	14.2	Organise and complete the Annual Village Hall risk assessment, along with the Village Hall Caretaker, by the end of August 2021.	<b>LW</b>	17/11/2021	<b>Complete</b>
<b>Jun-21</b>	16.1	Arrange to meet with the bank to carry out a review of the list of Signatories and to confirm that it is correct and up to date.	<b>CF</b>		
<b>Jun-21</b>	Email	Speeding on Norton Lane	<b>MR</b>		<b>From resident. Mark to arrange a Face to Face Meeting</b>

<b>Actions From Sept 2021</b>					
<b>1</b>	4.2	Raise concerns with SMBC, regarding the pavement leading from Fulford Hall Road/ Lowbrook Lane/ Tilehouse and Dickens Heath Road crossroads to Tidbury Green School. The concern relates to insufficient width to allow people to safely use the path.	<b>CK</b>		<b>Email sent to SMBC 22/09. No Response Received</b>
<b>2</b>	4.3	Raise Parishioners concern regarding insufficient bus services with SMBC. Ask SMBC when the next when the next Tidbury Green, bus service review will be undertaken.	<b>CK</b>		<b>Email sent to SMBC 22/09. No Response Received</b>
<b>3</b>	7.1	Configure the New National Code of Conduct into a format that meets the Parish Council branding and layout requirement and then circulate for signing, by all Councillors at the October 2021 meeting.	<b>CK</b>		<b>Updated. To be signed by Cllrs at the November 2021 Meeting.</b>

4	12.1	Liaise with the Fulford Green Action Group (FGHDFAG), and advise them that, if they wish to apply for the £250.00 donation agreed by the PC, that they will need to submit a brief business case detailing the funds required, reasons and benefits.	CF		
5	16.1	Review and correct the discrepancy calculation of £0.30p on Clerks pay and change Clerks pay month to August 2021.	CK	01/10/2021	Complete
6	16.2	Cllr.C,Farr to contact the bank to establish which Councillors are currently on the signatory list. Cllr.L.Waites advised that the Village Hall have a similar issue and that additional Councillors will need to be added to the Village Hall signatory list.	CF		CF could not get in touch with the bank. CK is looking at this matter.
7	16.4	Advise the Allotment Association and advise them to send the invoice for payment to the Clerk.	AH	17/11/2021	Complete

	<b>Complete</b>
	<b>Action Complete, however awaiting action by others.</b>
	<b>Needs Action</b>
	<b>Needs urgent Action</b>



Planning Applications Registered with Solihull MBC in the Tidbury Green area											
Applicati on. No.	Application Type	Date	Consultation ends	Decision Date	Decision	Planning Officer	Proposal	Location	Notes from viewing the plans	PC	Status
PL/2021/02682/P PFL	Planning Portal - Full Application	12/10/2021	08/11/2021	28/10/2021		Tristan Hazel	Demolition of existing dwelling and outbuildings, and construction of two four bedroomed houses with associated double garages and parking area.	95 Lowbrook Lane	Large properties. Nice design & are keeping the trees. However, says 4 bedroom houses and they are clearly 5 bedroom on the plan. Concerns about the height on the roof lines. There are lower properties either side and opposite, I would not want the neighbours to be too overpowered by this proposed development.	<b>Objection</b>	
PL/2021/02424/P PFL	Planning Portal - Full Application	20/10/2021	21/10/2021	28/10/2021		Benn Watkinso n	Resitting of the previously approved replacement dwelling- approval PL/2020/01473/PPFL-Replacement of a lawful caravan used as a self-contained dwelling unit with a dwelling and sub-division of plot and providing detail to address conditions on decision notice.	Holly Cottage - Braggs Farm Lane	Application to address the Decision Notice Conditions of approved P/A PL/2020/01473/PPFL-Replacement of a lawful caravan used as a self-contained dwelling unit with a dwelling and sub-division of plot	<b>No Representation</b>	
PL/2021/02599/MI NFHO	Minor Full Householder	10/10/2021	28/10/2021	17/11/2021		Lou Randall	Single Storey rear extension and single front porch extension.	393 Tilehouse Lane	Relatively large single story extension to the rear of the dwelling.	<b>No Response Submitted</b>	

PL/2021/02561/P NCUDW	Prior notification agricultural building to dwelling house.	29/09/2021	21/10/2021	12/11/2021	Tristan Hazel	Prior notification for a change of use from agricultural building to dwelling house.	Bowyer Farm - Lady Lane	Additional dwelling to that approved under PL/2021/00268/PNCUDW- Proposed dwelling from Agricultural Wooden Building. This application is for 2 dwellings.	<b>No Representation</b> - However, we assume that the present Agricultural Building is now surplus to the farm's agricultural requirements, on a permanent rather than a temporary basis. Therefore we suggest that, if SMBC should agree to this application, they attach conditions to such approval that would limit any further applications on this Site for any Agricultural Building of equal or greater size, for the foreseeable future.	<b>Approved</b>
PL/2021/02477/P POL	Planning Portal - Outline Application	29/09/2021	14/10/2021	03/11/2021	Becky Matravers	Outline application for access and landscape (Appearance, layout and scale to be reserved) for erection of 9 dwellings	Land encompassing 146 and 150 Tilehouse Lane	3 Storey Homes x 9. In greenbelt. Includes removal of several trees.	<b>No Representation</b>	
PL/2021/01946/MI NFHO	Minor Full Householder	08/09/2021	29/09/2021	03/10/2021	Ruth Witherspoon	Erection of double garage and conversion of existing garage into study	Tall Trees, Fulford Hall Road	Large garage running width of house.	<b>No Representation</b>	<b>Approved</b>

PL/2021/02278/P PFL	Planning Portal - Full Application	06/09/2021	02/09/2021	07/10/2021	Benn Watkinson	Installation of ground source heat pumps	Earlswood Garden Centre - Forshaw Road	Retrospective planning application. Location falls across SMBC & Stratford Upon Avon. Heat for building within SUA area. Original system agreed by SUA. This has been there for 15-16 years. When recently went to replace it SUA advise that part of heating system is on SMBC.	<b>No Representation</b>	<b>Approved</b>
PL/2021/01463/TPO	TPO	17/06/2021	06/07/2021	15/07/2021	Lindsey Carson	Oak tree (T154 - T159) - 2m tip reduction & 3m lift. Oak tree (T164 - T165) - 2m tip reduction & 3m lift. Mixed species hedgerow blackthorn, hazel, holly, hawthorn trees (166) - Reduce vegetation in order to construct boundary fencing. Group of oak trees (T167) - 3m tip reduction & lift to allow for height of scaffold lift. Oak tree (T167) - 1 No. tree felled due to overhanging of proposed plot boundary.	Trees And Hedges Lowbrook Lane	From Location Plan provided it appears that a number of trees will be cut, but limited removal. However it is an oak tree that is proposed for removal.	<b>No Response Submitted.</b>	<b>Approved</b>
PL/2021/01450/MINFHO	Minor Full Householder	14/06/2021	02/07/2021	23/07/2021	Alan Lynch	Single storey extension to side	56 Fulford Hall Road.	Kitchen extension, using existing garage, extending behind the new kitchen to include new garage, hall and WC.	<b>No Representation</b>	
PL/2021/01164/MINFHO	Minor Full Householder	27/05/2021	14/06/2021	18/06/2021	Jessica Mantle	Resubmission of PL/2020/00360/MINFHO For a detached garage, boundary wall and gate.	259 Rumbush Lane.	Resubmission of application, which was refused by SMBC, due to being inappropriate development in the greenbelt and the close proximity to Trees, protected by TPO. Unable to see much difference between original and new proposal. Additional tree location info provided for the latest application.	<b>No Representation</b>	<b>Approved</b>
PL/2021/01480/MINFHO	Minor Full Householder	27/05/2021	15/06/2021	17/07/2021	Ruth Witherspoon	Ground floor link garage and alterations to existing part of garage to form gym.	117 Dewberry Road.	No difference to footprint. Potential dwelling???	<b>No Representation</b>	<b>Prior Approval Required and Granted</b>
PL/2021/00967/ADV	Minor Full Other	06/05/2021	26/05/2021	29/06/2021	Tristan Hazel	Small Parking Control Sign	Earlswood Lakes Craft Centre - Wood Lane	Currently Invalid. Awaiting additional drawings/sizes etc. Links with Installation of Pole Mounted A.N.P.N - P/A PL/2021/00962/MINFOT.	<b>No Representation</b>	<b>Approved</b>

PL/2021/00962/MI NFOT	Minor Full Other	06/05/2021	25/05/2021	29/06/2021	Tristan Hazel	Installation of pole mounted A.N.P.N camera (retrospective)	Earlswood Lakes Craft Centre - Wood Lane	Already installed. Links with charging for use of carpark. Located by exit of carpark.	<b>No Representation</b>	<b>Refused</b>
PL/2021/00046/P PTREE	TPO	06/05/2021	21/05/2021	15/06/2021	Jasmine Preston-Wood	Fell 1 No.Oak Tree (T1) diseased with bleeding canker and in severe decline.	Open Space Off Cherry Drive	Bellway appear to have submitted. States deceased, Possible danger of falling. By open space, road and a house	<b>Objection submitted</b>	<b>Approved</b>
PL/2021/00332/P PFL	Prior Notification Agg Building to residential	09/03/2021	23/03/2021	26/04/2021	Lucy Hodgetts	Erection of a two storey dwelling between plots 1 and 2	5 Houndsfield Lane	Between 2 houses recently built. Proposed as an infill development. Site of Glider Yard - After several applications received CLEUD.The site was accepted for inclusion in part 1 of the Council's Brownfield Land Register, which estimated that the site could contain 2 - 4 dwellings. Appears proposed dwelling, is the same as the other 2, including height.	<b>No Response Submitted</b>	<b>Approved</b>
PL/2021/00268/P NCUDW	Prior Notification Agg Building to residential	03/03/2021	17/03/2021	31/03/2021	Benn Watkinson	Prior notification for a change of use from agricultural building to dwelling.	Bowyer Farm, Lady Lane	Use of existing wooden agricultural building. One storey, 1 bedroom.	<b>Response submitted referring to confusion about this P/A, due to vast history at site. Also concerns raised generally about these types of P/A's</b>	<b>Approved</b>
PL/2020/02751/MI NFHO	Minor Full Householder	02/02/2020	08/02/2020	22/03/2020	Lou Randall	Alterations and extensions to first floor to include new dormer windows to the front and rear and balcony to rear.	66 Shutt Lane	Proposal includes addition of a number of dormer windows and a balcony.	<b>No Response Submitted</b>	<b>Approved</b>
PL/2020/02750/MI NFHO	Minor Full Householder	28/01/2020	08/02/2020	05/03/2020	Jessica Mantle	Two storey side extension, set back and set down to be subservient to existing building	Engine house Cottage, Valley Road	Extension to side of house - 2 storey. Applicant states that the extension is not visible from the engine pumping Stations or Ealswood Lakes.	<b>No Response Submitted</b>	

PL/2020/03076/TPO	TPO	07/01/2020	26/01/2020	23/02/2020	Ruth Witherspoon	Reduce crown height by approximately 5-6m, reduce crown spread north/north east by approximately 5m, and remove dead wood on 1 No. oak tree in rear garden.	136A Norton Lane	Mature tree has severe imbalance, bark coming away from trunk & stem is likely to continue to deteriorate over time leading to more dieback.	No Representation	Approved
PL/2020/02520/PFL	Minor Full Dwellings	03/12/2020	22/12/2020	26/01/2021	Laura Taylor	Conversion of stables into a two bedroom dwelling and detached garage with associated landscaping and parking	66 Shutt Lane	Appears using existing stables. States limited impact of openness of greenbelt. Structural report included, stating that existing outbuilding could be used for proposed dwelling without any required significant structural. works	No Response Submitted	Approved
PL/2020/02694/MINFHO	Minor Full Householder	02/12/2020	18/12/2020	22/01/2021	Jessica Mantle	Demolition of conservatory and part of kitchen, and erection of an orangery style conservatory. Rebuild the first floor roof and gables. New front dormer windows. Rearrange internal rooms and spaces and alterations to front and side elevations	101 Wood Lane	Appears a relatively large increase in roof space. Bat survey completed. Cert of Lawfulness Decision Notice for a single storey obtained. Increased space for family and daughter to move in. This and previous app result in greater than 40% increase. Greenbelt special circumstances required. Relate to family requirements and desire not to have to move away from long term family home.	No Response Submitted	Approved
PL/2020/02368/MINFHO	Minor Full Householder	25/11/2020	08/12/2020	28/12/2020	Jasmine Preston-Wood	Demolition of existing conservatory and 2 storey element of rear of existing dwelling and proposed erection of 2 storey rear and side extension.	142 Norton Lane	Limited change to front of property, in that you can see the 2nd floor above existing garage. Most work to the rear/side. Changing house to 4 bedroomed, from 3.	No Response Submitted	Refused Appeal Lodged - Appeal Ref APP/046 25/W/21/3268215 Appeal Allowed
PL/2020/02149/TPO	TPO	18/11/2020	07/12/2020	03/12/2020	Alan Lynch	Cedar tree remove lower limb over drive and electric cables, reduce height and evenly shape	25 Lowbrook Farm	Tree to be reduced by 3 Metres and limb removed	No Representation - Provided no long term tree damage created.	Approved

PL/2020/02623/MI NFHO	Minor Full Householder	16/11/2020	03/12/2020	01/01/2021	Nikki Openshaw	Ground and first floor extension to rear	5 Houndsfield Lane	2 bungalows approved 2018. One has already been extended. (Plot 1) This is seeking approval to extend the other (Plot 2), just less than 40%. Mirror of extension approved and constructed to plot 1.	No Representation	Approved
PL/2020/02528/MI NFHO	Minor Full Householder	16/11/2020	26/11/2020	23/12/2020	Lou Randall	Ground floor rear extension to kitchen/dining area.	90 Norton Lane	To remove a conservatory and build a single storey extension that goes across the back of the house but doesn't protrude as far as the conservatory did into the rear garden. It's all to the rear of the property and can hardly be seen from the road.	No Representation	Refused
PL/2020/01223/P PFL	Planning portal - Full Application	08/07/2020	27/07/2020	27/08/2020	Lucy Hodgetts	Erection of a building (replacement of previous building) and erection of 2 metre high palisade fence (retrospective).	Garden Centre Adjacent 432 Norton Lane Earlswood	Building slightly smaller than the existing one. Similar to original. Retrospective.	No Representation	Approved
PL/2020/01293/MI NFOT	Minor Full Other	29/06/2020	15/07/2020	14/08/2020	Lucy Hodgetts	Erect new multi-use games area (30m x 15m) with 2m wide pedestrian access to existing playing field.	Tidbury Green School Dickens Heath Road	Multi Use Games activity Area - 30 x 15 metres Artificial grass & football pitch. To be used for a range of outdoor sports and Physical activity. To be installed next to existing football playing field	No Response submitted Due to No PC Views	Approved
PL/2020/00888/P PFL	Planning Portal - Full Application	25/05/2020	12/06/2020	16/07/2020	Alan Lynch	Redesign of Plot 4, previously approved under application number PL/2016/01524/PPFL. This application is seeking the approval of the redesign of Plot 4 for a replacement detached dwelling with sedum walls, associated parking, garden and landscaping.	Tidbury Green Golf club - Tilehouse Lane	3 story, rather than 2. Higher building. Family home or separate apartments?	No Representation	Withdrawn
PL/2020/00484/P PFL	Minor Full Dwelling	27/03/2020	13/04/2020	14/05/2020	Laura Taylor	2 No. four bedroomed houses within former glider yard (Revised scheme to that previously approved under PL/2018/01292/PPFL)	Buildings and Land Opposite 26 Houndsfield Lane	Homes under construction - Plan for 40% increase to that approved - 2 storey extension. Large homes.	No Representation	Withdrawn

<b>Actual at 31/08/2021</b>	£		<b>Budget</b>	£
£	13,207.00	Precept and support grant	£	26,000.00
£	-	Community Infrastructure Levy		
£	69.70	HSBC Refund		
		VAT Refund		
£	13,276.70		£	26,000.00
		<b>Expenditure:</b>		
£	9,374.81	Clerks' pay and expenses	£	15,500.00
£	715.38	Employer NI		
£	7.20	Travel/Mileage		
£	490.26	Printing, postage, telephone and stationery	£	2,100.00
£	-	Consultancy	£	800.00
		Website Hosting, Maintenance & Support & Laptop Support - Anti Virus Etc.	£	250.00
£	606.00	WALC and other subscriptions	£	700.00
£	-	Election Costs	£	400.00
£	-	Over 60's Xmas lunch	£	1,000.00
£	-	Insurance	£	380.00
		Sponsorship of entertainment	£	300.00
£	179.60	Training	£	200.00
£	348.60	Internal & External Audit	£	700.00
		Christmas Tree/lights	£	170.00
		Donations	£	100.00
£	-	Bank Charges	£	100.00
£	83.29	VAT		
		Website Accessibility resources requirements	£	900.00
		Bulbs & Plants for the Village	£	500.00
		Survey - CIL Etc. - Volunteers	£	900.00
£	90.00	Other		
£	11,895.14		£	25,000.00
		Contingency	£	1,000.00
£	1,380.96		£	26,000.00
£	79,502.45	Cash at 31 March 2021		
£	80,884.01	Cash at 31 August 2021		
<b>£</b>	<b>80,884.01</b>		£	64,038.52
£	-		£	18,103.58

\*This balance includes CIL money totalling £64,038.52, which can be spent solely on infrastructure. The amount available for general purpose expenditure is therefore £16,845.01

<b>Actual at 30/09/2021</b>			<b>Budget</b>
£			£
£ 26,207.00		Precept and support grant	£ 26,000.00
£ -		Community Infrastructure Levy	
		VAT Refund	
69.7		HSBC Refund	
£ 26,276.70			£ 26,000.00
		<b>Expenditure:</b>	
£ 10,769.45		Clerks' pay and expenses	£ 15,500.00
£ 715.38		Employer NI	
£ 22.50		Mileage	
£ 1,355.06		Printing, postage, telephone and stationery	£ 2,100.00
£ -		Consultancy	£ 800.00
		Website Hosting, Maintenance & Support & Laptop Support - Anti Virus Etc.	£ 250.00
£ 606.00		WALC and other subscriptions	£ 700.00
£ -		Election Costs	£ 400.00
£ -		Over 60's Xmas lunch	£ 1,000.00
£ 374.41		Insurance	£ 380.00
		Sponsorship of entertainment	£ 300.00
£ 179.60		Training	£ 200.00
£ 348.60		Internal & External Audit	£ 700.00
		Christmas Tree/lights	£ 170.00
		Donations	£ 100.00
£ -		Bank Charges	£ 100.00
£ 206.54		VAT	
£ -		Website Accessibility resources requirements	£ 900.00
		Bulbs & Plants for the Village	£ 500.00
		Survey - CIL Etc. - Volunteers	£ 900.00
£ 90.00		Other	
----- £ 14,667.54 -----			----- £ 25,000.00 -----
		Contingency	£ 1,000.00
----- £ 11,609.16 -----			----- £ 26,000.00 -----
£ 79,502.45		Cash at 31 March 2021	
£ 91,111.61		Cash at 30 Sept 2021	
<b>£ 91,111.61</b>			£ 64,038.52
			£ 27,073.09
£ -			£ 91,111.61

\*This balance includes CIL money totalling £64,038.52, which can be spent solely on infrastructure.  
The amount available for general purpose expenditure is therefore £27,073.09.