

TIDBURY GREEN PARISH COUNCIL

Clerk: Mrs Charlotte Kirby
Tidbury Green Parish Council
Tidbury Green Village Hall
Dickens Heath Road
(On Tidbury Green School Site)
Solihull, West Midlands B90 1QW

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To: – Cllr C.Fergusson, Cllr M.Reohorn, Cllr C.Farr, Cllr S.Kirby & Cllr D.Edwards of Tidbury Green Parish Council.

You are hereby summoned to attend the Parish Council's Annual Meeting to be held in Tidbury Green Village Hall on Wednesday 6th December 2023 at 7:00pm for the purposes of transacting the following business.



Charlotte L Kirby
 Clerk to the Council

Dated this 1st December 2023

Please note that due to the large quantity of matters to discuss and the anticipated time for a number of key agenda items, some agenda items below, may be delayed until the next Parish Council Meeting. The agenda items that are highlighted in grey are those that may be delayed. However, if a member(s) of the public requests that any of these items be discussed the Parish Council will ensure that they are considered during the meeting.

AGENDA

1. Record of members present

2. Apologies and reasons for Absence

3. Declarations of Interest and Dispensations

- To receive Declarations of interest from councillors on items on the agenda
- To receive written requests for dispensations for disclosable pecuniary interests
- To grant any requests for dispensation as appropriate.

4. Open Forum

- Parishioners of Tidbury Green are invited to address the Parish Council on any relevant matter for a maximum of three minutes.
- Consider opportunities for Parishioners to provide support on issues of concern.

5. To Approve the Minutes

- To approve the Minutes of the meeting held on 4th October 2023 (attached are unconfirmed).

6. Code of Conduct

- All Councillors to agree and sign the Code of Conduct

7. Sporting assets & technical communications – (Lead councillor S. Kirby)

8. Speed reduction measures – (Lead councillor M. Reohorn)

9. Police engagement / presence – (Lead councillor M. Reohorn)

10. Regency Fields completion – (Lead councillor C. Fergusson)

11. Additional Zebra crossing – (Lead councillor C.Fergusson)

12. Litter Picking, bins, fly tipping etc. (Lead Councillor D. Edwards).

13. Councillor C. Farr – priorities and objectives for the term of office and update on current work within the Parish.

14. Parish Council Vacancies

- To receive an update regarding the position with the 2 existing Parish Council Casual Vacancies

Private Section –

- To consider potential candidates / applications for filling the existing Parish Councillor vacancies, via co-option and how the recruitment process will be managed.

15. Financial Matters

- Invoices Received – to consider for payment those items listed in the December 2023 Agenda Appendix 1.
- Approve payment for the 2023 Over 60's Christmas party and Kids Christmas party.
- Payments Received – £23,870.92 – CIL October 2023
- Income and Expenditure Budget to Year 30th September & 31st October & 30th November 2023
- Approve final Objectives Statement for 2024/25
- Review and consider the Parish Council's Specific and General Reserves for 2024/25
- Agree final budget 2024/25
- Agree Precept for 2024/25

16. Tidbury Green Parish Council Banking Arrangements

- To receive an update on transferring the Parish Councils Bank Account & Online Banking

17. Village Hall

- To receive an update on the Risk Assessment Programme
- To receive and discuss any further relevant updates.

18. Review Community Infrastructure Levy.

- Consider CIL Funds available and projects to be delivered.

19. To consider the following planning matters**New Planning Applications**

- PL/2023/02413/PPFL- Bowyer Farm Lady Lane
- PL/2023/02380/PPOL - Land Off Rumbush Lane
- PL/2023/02323/PPOL - Maypole Nurseries Tilehouse Lane
- PL/2023/02337/MINFHO - 250 Norton Lane
- PL/2023/02057/TPO - Open Space off Cherry Drive

Planning Decisions by Solihull Borough Council

- PL/2023/01511/MINFHO - 298 Norton Lane - **No Response Submitted - Approved**
- PL/2023/01355/TPO - 37 Farmers Lane - **No Response Submitted - Approved**
- PL/2022/01898/PPFL – 60 Lowbrook Lane - **Objection Submitted - Approved**
- PL/2021/00046/PPTREE – Open Space off Cherry Tree Drive - **Objection Submitted via delegated authority. Objection due to the absence of any evidence of damage/disease to tree – Refused.**

Ongoing matters

- PL/2023/01858/PPFL - 30 Fulford Hall Road
- PL/2023/00499/PPFL - Cleobury Barn Cleobury Lane - **No Response Submitted**

20. Solihull Local Plan Development

- To receive any relevant updates, including those relating to proposed developments at site BL1 (Richborough & Persimmons)

21. Christmas 2023 Celebrations

- To receive an update and agree task owner for planned Christmas Community events.

22. Arrangements for Christmas trees/ lighting

- To receive an update.

23. Calendar of Actions

- Carry out independent review of bank reconciliations
- Review document retention policy
- Review TGPC Social Media Policy

24. Parish Council Allotment Tree Survey

- To discuss finding of the tree survey carried out at Wood Lane Allotments on the completed on 27 October.
- Consider works to be completed & ant quote received.

25. Tidbury Green Issues/Matters of Concern

- Accident Hotspot – Fulford Hall Junction with Norton Lane
- Flooding.

26. Parish Council Communications & Delegation

- To consider decision making and communications outside of Parish Council Meetings

27. Crimes/ Anti-Social Behaviour in Tidbury Green

- Discuss and consider any recent crimes reported in the area.
- Consider options for reducing crime in the area.
- To receive updates on progress and any relevant issues

28. Update from Parish Clerk

29. Correspondence

- Update on correspondence, where required.

Private Section

30. Update on Clerk's pay & consideration of hours, tasks and contract

Date of the next meeting: Wednesday 17th January 2024

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the meeting.

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

TIDBURY GREEN PARISH COUNCIL

December 2023 Agenda Appendix 1

Invoices Received	Invoice & Cheque No.
1. Clerk's Pay – October 2023 (C Kirby) – £820.53	Invoice No: 2023/16 Cheque No:
2. Clerk's Pay – November (C Kirby) - £820.53 Standard Contracted Hours	Invoice No: 2023/17 Cheque No:
3. Clerk's Expenses (C Kirby) - £738.34 Oct/ Nov 2023 – Phone, Mileage, Ink, Newsletter Printing.	Invoice No: 2023/17 Cheque No:
4. Councillor Simon Kirby £37.80 Expenses – Mileage	Invoice No: 2023/18 Cheque No:
5. Information Commissioners £40.00 Data Protection Registration Annual Fee	Order Ref No: 02da32520908 Cheque No:
6. SLCC (Society of Local Council Clerks) £187.00 – Annual Membership -	Invoice No: 2023/12 Cheque No:
7. R L Business Solutions Limited £187.20 – 2022 – Website:- Hosting; Support & Internet Domain, External Auditor's limited assurance review	Invoice No: 205 Cheque No:
8. R L Business Solutions Limited £187.20 – 2023 – Website:- Hosting; Support & Internet Domain, External Auditor's limited assurance review	Invoice No: 207 Cheque No:
9. T Mousley & Sons - £593.28 Wood lane Allotments – Tree Survey	Invoice No: M12520 Cheque No
10. CPRE – Annual Membership - £36.00	Invoice No: Ref 133511 Cheque No

Payments received	Cheque & Bank Credit No.
1 – £23,870.92 – CIL October 2023	Payment Ref: 146944

December 2023 Appendix 1 invoices and payments approved as correct:-

Signed..... Date.....